



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

**Wednesday, 23 March 2016 –
6.00 p.m.
Morecambe Town Hall**

Mark Cullinan,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 23 March 2016 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 2 March 2016 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. PETITIONS AND ADDRESSES

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

REPORTS REFERRED FROM CABINET, COMMITTEES OR OVERVIEW AND SCRUTINY

8. APPOINTMENT OF A NEW CHIEF EXECUTIVE (Pages 1 - 2)

Report of the Chief Executive Recruitment Committee.

OTHER BUSINESS

9. EXCLUSION OF THE PRESS AND PUBLIC

Council is recommended to pass the following recommendation in relation to the following item:-

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item has been marked as exempt, it is for Council itself to decide whether or not to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

10. EMPLOYMENT MATTER (Pages 3 - 6)

Report of the HR and OD Manager.

11. QUESTIONS UNDER COUNCIL PROCEDURE RULE 12

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER LA1 1PJ

Published on 15 March 2016.

COUNCIL**Appointment of a New Chief Executive
23 March 2016****Report of the Chief Executive Recruitment Committee****PURPOSE OF REPORT**

To enable Council to make an appointment to the post of Chief Executive.

This report is public.

RECOMMENDATION OF THE COMMITTEE

- (1) **Council is asked to approve the appointment of the Chief Executive in order that a formal unconditional offer of employment can be made to the recommended candidate.**

1.0 Introduction

- 1.1 The Committee was established by Council on 21 October 2015 as an ad hoc proportionally balanced committee of 20 members to take decisions on all practical recruitment arrangements. The ad hoc committee is required by the Council's constitution when appointing a Head of Paid Service. The Constitution requires Council to approve the appointment of the Head of Paid Service following the recommendation of the ad hoc committee, before an offer of appointment is made. (Part 4, Section 6, Paragraph 3.)

2.0 Recommendation

- 2.1 Councillor Blamire was appointed Chairman of the ad hoc Chief Executive Recruitment Committee. The Committee is scheduled to finish its deliberations on 22 March 2016 and Councillor Blamire will report the Committee's recommendation at the meeting.

3.0 Conclusion

- 3.1 Council is asked to approve the Committee's recommendation.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

LEGAL IMPLICATIONS

Paragraph 4(1) of the Local Authorities (Standing Orders) (England) Regulations 2001 requires the Council to approve the appointment of the Head of the Paid Service before an unconditional offer of appointment is made.

FINANCIAL IMPLICATIONS

Council has already approved the salary for the Chief Executive post on 16 December 2015.

OTHER RESOURCE IMPLICATIONS

Human Resources:

None.

Information Services:

None.

Property:

None.

Open Spaces:

None.

DEPUTY SECTION 151 OFFICER'S COMMENTS

The Deputy Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has drafted this report in her role as Democratic Services Manager.

BACKGROUND PAPERS

Job advert
Recruitment pack

Contact Officer: Debbie Chambers

Telephone: 01524 582057

E-mail: dchambers@lancaster.gov.uk

Ref:

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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